

Workshop Scoping Document

Process Information		
Process Name:	Long-range transportation plan development process	
Process Mission Purpose:	To identify, through data-driven decision-making, long range transportation solutions that can be evaluated, detailed and permitted for construction	
Workshop Purpose:	To design a process that supports the development of a new long-range comprehensive (multi-modal) transportation plan	
Authorizing Sponsors:	Mike Bruff and Roger Sheats	
Reinforcing Sponsors:	Lori Cove, Travis Marshall, Dan Thomas, MPO & RPO TCC chairs	
Key Issues:	<ol style="list-style-type: none"> 1. Lack of understanding of the processes needed to produce new products from the comprehensive transportation planning process 2. Lack of regional plan development process 3. Need to define and communicate NCDOT's policies on land use information inputs into the transportation planning process 4. Lack of understanding and agreement on roles and responsibilities between NCDOT and locals for development of transit, bike and pedestrian elements of the comprehensive transportation plan 5. Lack of quality control standards for plan elements (road, transit, bike, pedestrian) 6. Lack of consistent public involvement process and/or standards 7. Lack of clear understanding of documentation needed (who, what, when) 	
Date & Location:	March 15-19, 2004 at McKimmon Center, NCSU	
First Step in Current Process:	1. Initiate Study	
Steps Included in Current Process:	<ol style="list-style-type: none"> 2. Collect Data 3. Build Base-Year Model 4. Develop Alternatives Plan 5. Develop Final Plan 	
Last Step in Process:	6. Adopt Plan	
Key Customer What Product or Service does the Customer Receive?		
Internal Customers:	PD&EA	Long range transportation plan with associated documentation
External Customers:	Local government staff and officials	Technical assistance to complete long range transportation planning process
	Resource agencies	Long-range transportation plan with associated documentation

Team Information	
Team Leaders:	Dan Thomas MPO/RPO Rep (TBD)
Team Members:	Dan Baechtold, Asheville MPO Andy Grzymiski, High Point MPO Bob Cook, MUMPO Hanna Cockburn, Piedmont Triad RPO Loretta Barren, FHWA Alena Cook, TPB Beverly Williams, TPB Dan Thomas, TPB Debi Hutchings, TPB Katherine English, TPB Lori Cove, TPB Lydia McIntyre, TPB Scott Walston, TPB Rhett Fussell, TPB Mike Bruff, TPB Roy Shelton, PDEA
Expert Participants:	Leta Huntsinger Kent Taylor Mary Meletiou
SPONSOR EXPECTATIONS AND DELIVERABLES	
Expectations	Deliverables
Is consistent with the new Transportation Planning regulations	A well-documented transportation planning process that: <ul style="list-style-type: none"> integrates modal choice, land use and human and natural environmental considerations into transportation decision-making results in a comprehensive, well-documented multi-modal transportation plan
The implementation plan for the recommendations related to the new process will include: <ul style="list-style-type: none"> strategies for reaching consensus with MPO's and RPO's quality standards for products quality performance measures 	Existing transportation planning process map
	Customer Value Structures on existing process for key customers (PDEA, resource agencies and key local transportation plan users)
	Cost/Time profile for existing process
	List of Key Issues for existing process
	Recommendations for implementation
	List of Benefits
	List of Risks
	Roles and responsibilities of process participants (as time permits)
Facilitators:	Julie Hunkins and Janet D'Ignazio